

REGISTRATION TIPS

How to Register for Airdrie Edge's Gymnastics Sessions

1. **If you're new and don't have an account, create one at www.airdrieedge.com.** Click on the 'Register Now' blue rectangle. Click on the 'CREATE AN ACCOUNT' located under the blue sign in button and follow the instructions.
2. **If you do have an account,** sign in well in advance of registration to confirm that you can still do so. If you've forgotten your password, you'll need to have it reset through the front office, in-person, by phone or by email. Please give us 24 hours to get back to you. **Avoid creating more than one account.** Many classes have prerequisites. Multiple accounts can cause problems when you try to enroll.
3. **Know the class you want to sign up for.** Class descriptions are available at the gym and online.
4. **Know the level you want to sign up for.** In the current session, coaches will give a recommendation for the next session before registration starts. Or if your gymnast isn't currently attending, check your last report card. Or you can contact the gym, in-person, by phone or by email. Please give us 24 hours to get back to you.
5. **Check the schedule.** Be prepared with first and second choices. Be prepared for the schedule to change—we do our best, but sometimes last-minute changes are unavoidable.
6. **If your 6-years-or-older child has been given permission to register for a class with an age minimum they don't meet,** make in-person arrangements at the front office—in advance of registration—to ensure that they can sign up.
7. **Be prepared to pay with a credit card online.** *We recommend—if you want the best chance of getting into your preferred class—that you register online as soon as you can once registration opens.* If you want to pay by cash, cheque or debit you'll need to wait until in-person registration opens on day three of registration.
8. **Be prepared to pay by cash, cheque or debit in-person.** Sorry, we do not accept credit card payments in-person.
9. **If the class you want is full, be sure to use the waitlist (Wishlist).** And, be sure to click through to the end of the Wishlist transaction. If you've been successful placing your gymnast on the waitlist you will get a confirmation email. Once registration slows down, we can often adjust the schedule to accommodate many of our waitlisted gymnasts.
10. **If you're having trouble during registration, contact us by email (info@airdrieedge.com) for the quickest result.** We can respond by phone or by email.

WINTER 2017: JANUARY 9th – APRIL 29th

SPRING 2017: MAY 1st – JUNE 30th

Important Dates for Spring 2017 Registration

- **May 8th, 2017:** The age-determination date for the Spring session
- **February 28th, 2017:** Class Schedule and fees will be published online and at the gym
- **March 14th 10:00am** online-only registration opens for current members
(gymnasts who have been in any class since July 1st, 2016 **only**)
- **March 15th 10:00am** online-only registration opens to include the general public.
Memberships can be purchased at this time (2016-2017 \$33).
- **March 16th 10:00am** online-only registration, in-person registration begins
and continues from this time forward during regular office hours.

Airdrie Edge Gymnastics Club

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www.airdrieedge.com ∞ info@airdrieedge.com

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